

Laptop

Instructions

For Bloomberg Issued Mac Laptops

Bloomberg

Laptop Tips

Personnel must adhere to the following requirements when using a Laptop:

- Except as otherwise authorized, users shall not disable or bypass security controls or the established request and approval processes. Examples of prohibited actions include, but are not limited to, disabling antivirus programs, disabling device.
- Restricted Client Data (as defined in the Data Classification and Handling Standard) shall not be stored on laptops.
- Except as otherwise authorized, data shall not be copied from Laptops to removable media devices or to non-Bloomberg devices and systems.
- Only software approved through the BOSS <GO> process shall be installed on Laptops, and the software installation shall be done by the Global Employee Operations Department.
- Users shall not alter Laptop network configurations, including firewall rules, routes, etc.
- Laptops are the property of Bloomberg and shall be returned to Bloomberg upon request or when no longer needed.
- Lost Laptops must be reported immediately by submitting an SDSK ADD 29008 <GO> ticket for “Mobile/Lost or Stolen Mobile Device.”

Please do not tape passwords or login information to the laptop. Reboot your laptop weekly to ensure updates are applied.

When you finish orientation and acclimate to the terminal, you can access this information at: {POLY ID:3606497 <GO>}

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Before you begin, ensure that:

- You have enrolled your physical B-Unit, the Android B-Unit app or iOS B-Unit app.
 - For new hires, you (re)set” your CORP password via CHPW <GO> in the Bloomberg Terminal®.
 - For existing employees, your CORP password has not expired. If the password expired or you forgot it, use CHPW <GO> to reset your CORP password in the Bloomberg Terminal®.
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Setup

Initiate

1. Connect MacBook to power and power on the MacBook, then select your language and country.
2. Connect to a network. You MUST CONNECT to a WiFi network prior to advancing.
3. Click CONTINUE when you see the Remote Management “Bloomberg LP can automatically configure your computer” message

Install Profiles

4. A BSSO (Bloomberg Single Sign ON) dialog box will appear, enter your corporate username and password, click NEXT you will then be prompted for a B-unit token or Bunit App authentication. Press Next after Bunit/Bunit App authentication.
5. Wait for profile installation. This can take anywhere between 5–10 minutes, depending on your network speed.
6. At the create a Computer Account screen, create a password, then click **Continue**. (Recommended to use your CORP password)
7. Check on “Enable location services on this Mac” then click **NEXT**.
8. Continue with selecting your preferences until you get to the MacBook Desktop.

Finish

9. Your computer will check for an active network connection. If you are connected to wireless BEMP you will need to reauthenticate the BEMP certificate with your newly created local account.
10. The "Welcome to Bloomberg!" dialog box appears, which can take up to 60 minutes depending on network speed for software installation and configuration to complete. AT THIS POINT, WHILE THIS PROCESS IS RUNNING, YOUR COMPUTER IS NOT YET READY FOR USE- PLEASE DO NOT OPEN ANY APPLICATIONS/SETTINGS/ETC., AND DO NOT CLOSE THE LID. Once you see “Configuration Completed Successfully” select 'Restart'.

Mac Laptop Instructions

11. Enter your CORP login username and the password set in step 4, and press Enter.
12. When you see the **Enable FileVault (Encryption)** prompt, select **Enable**, then select **OK**.
13. If prompted to select "Screen time", click **Set Up Later**.
14. If prompted to "Choose look", select your preferred MOD, then click **OK**.
15. Once you're at the Desktop, your MacBook is ready for use.

If you need additional support, contact our support team by scanning the QR below, which brings you to a web page with our global support phone numbers.



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