Bloomberg Professional App

Terminal Mode With Citrix Workspace

This guide shows you how to set up the Workspace App, how to launch Terminal Mode on your iPad and how to make the most of Terminal Mode and Workspace features.
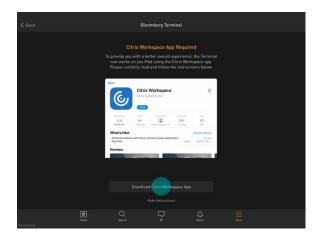

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Downloading Citrix Workspace App

The first time you use the update Terminal Mode will prompted you to download the Citrix Workspace App (if it is not already on your iPad).

Step 1:
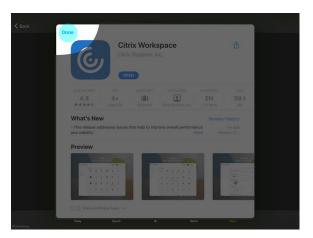Tap on "Download Citrix Workspace App"

Step 2:
Tap on "GET" to start downloading (Note: you may need to enter your Apple password)

Step 3:
When download has finished tap "DONE".

(NOTE: Tapping 'Open' will not log you into the Citrix Workspace App. Continue to the next section to learn more about how to launch Terminal Mode.)
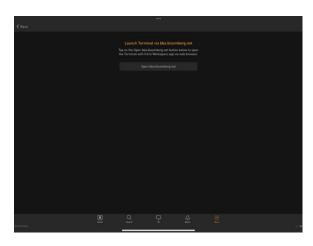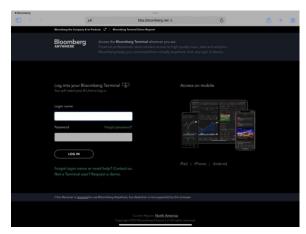
Launching Terminal Mode

Step 1:
From the Main Menu tap Terminal then Tap
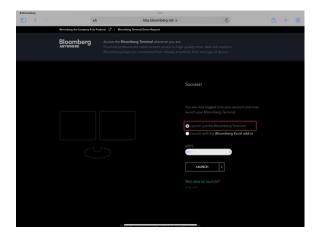"Open bba.bloomberg.net"

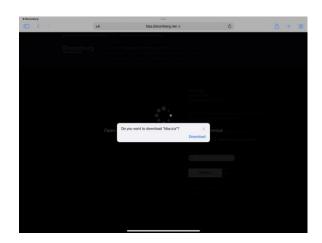**Step 2:**
Authenticate with your login name,
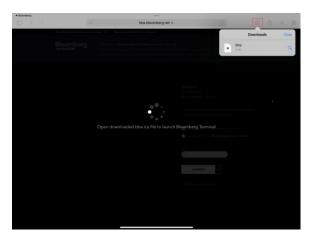password and B-Unit

Step 3:
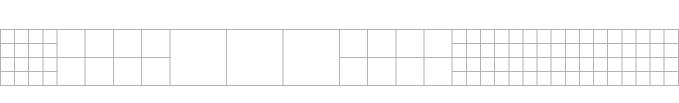Tap "LAUNCH"
Note: be sure to launch just the Bloomberg
Terminal

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Step 4:
Tap "Download"

Step 5:
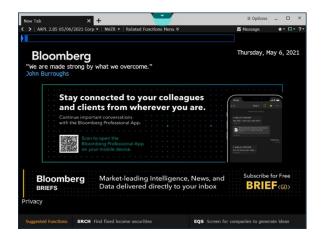Tap download icon and then tap bba file

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Using Virtual Keyboard

For better navigation, it is recommended that Terminal Mode be used with a physical keyboard. However, the virtual keyboard can be used alternatively in the absence of a physical keyboard. The below steps explain how, when needed, to enable the virtual keyboard and how it can be minimized when it is not in use.

Step 1:
Tap the menu at the top of the screen

Step 2:
Tap "Keyboard"

Tip: Hide Keyboard
Hide keyboard by tapping key in lower right

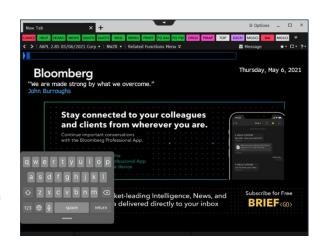**Tip: Floating Keyboard**
To make the keyboard smaller:
- Long press the key in lower right
- Alternatively, use two fingers to pinch the keyboard inward
- To move the keyboard, touch and hold the gray line (at the bottom of the keyboard)

To make the keyboard full size:
- Move the keyboard to the bottom of the screen
- Alternatively, place two fingers on the keyboard and then spread them apart

For more information see:
https://support.apple.com/en-us/HT210758
https://support.apple.com/en-us/HT207521

Tip: Adding Function Keys
You can customize the function keys at the top by the keyboard by:
- Tapping gear icon on keyboard
- Toggling function keys on/off

Function key reference:

END = Menu
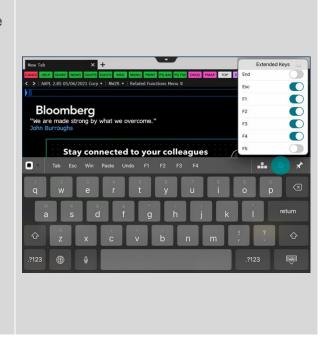F2 = GOVT
F3 = CORP
F4 = MTGE
F5 = M-MKT
F6 = MUNI
F7 = PFD
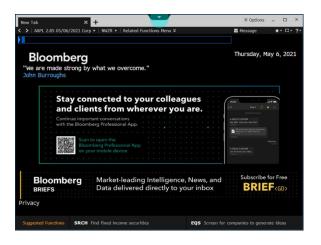F8 = EQUITY
F9 = CMDTY
F10 = INDEX
F11 = CRNCY
F12 = CLIENT

Using Virtual Mouse
The Citrix Workspace App has a virtual mouse which makes it easier to "click" on the Terminal. The virtual mouse also supports the use of right-click menus.
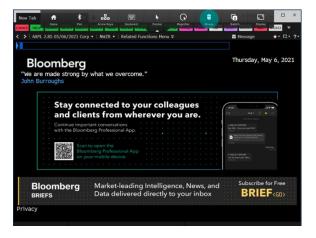
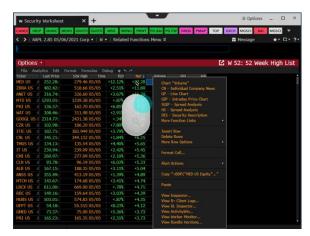**Step 1:**
Tap the menu at the top of the screen

Step 2:
Tap "Mouse"

Tip: Right Click Menu
The virtual mouse can be dragged with your finger. Tapping the right button will bring up the right-click menu (when available)
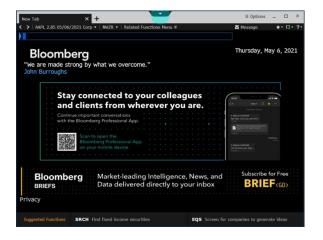
Switching Panels

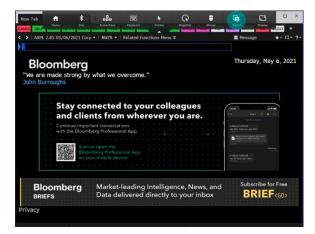Quickly switch between screens and panels by following the below steps.

Step 1:
Tap the menu at the top of the screen

Step 2:
Tap "Screen"

Step3:
Scroll left to right to browse and then tap a screen of choice to select

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Troubleshooting

Why are my favorite buttons not showing?

If your Favorite buttons are not showing, tap the option menu and turn on "Show Favorites"

I cannot log into the Citrix Workspace App

You cannot launch Terminal Mode from the Workspace App. If you see the "Get Started" page or are given a log-in error go back to the Bloomberg Professional App and follow the steps for launching Terminal Mode

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