Bloomberg

Bloomberg Software Installation Guide

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Contents

I.	Download the Bloomberg Software	2
11.	Install the Bloomberg Software	3
III.	Install the Bloomberg Serial Number	7
Ins	stalling a Serial Number (S/N)	7
AP	OD Creation	8
F	How to Create a Serial Number(S/N) for Bloomberg Anywhere users	
BC	CHG	10
H A A N	How to re-install a Serial Number for Open Terminal users Auto BCHG with Login Name Advanced Connection Options Manual BCHG	
IV.	Testing the Bloomberg Terminal® software	14
то	OUR INSTALL	14
то	OUR INSTALL Menu Item Descriptions	15
V.	Minimum File and Registry Rights for the Bloomberg Application	15

I. Download the Bloomberg Software

From Microsoft Edge, Chrome or other Web Browser, enter the following URL in the Address field to download the Bloomberg Full Installation package.

https://www.bloombergsoftware.com/

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Bloomb	erg Professional Services		Products	Solutions	Insights	Support	Request Demo			
Support / Cus	comer Support Overview / Software Up	odates								
Soft	ware Update	S								
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Bloomberg	clients can download software,	, including the Bloc	omberg Tern	ninal, Office	add-ins, W	ebview,				
BQuant and	l additional components.									
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Bloombei	g Terminal									٦
Bloomber	g Terminal - New/Upgrade Inst	allation 🕕		Releas	e notes			_↓	<u>.</u>	I
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Click on [Bloomberg Terminal - New/Upgrade Installation] to perform a Full Installation.

Please save the software for new installation in any place such as Windows Desktop.



NOTE: Please be sure to install the Bloomberg Terminal® software under an account with Administrator rights.

II. Install the Bloomberg Software

After the software download is complete, double-click the Bloomberg Terminal® installer.



Please click the **Next** button to continue or **Cancel** to exit the installation.



Please review the License Agreement and confirm you agree to it by checking the "I accept the agreement" box and hit the Next button to proceed. If you do not agree to these terms, please click the Cancel button. The installation will be canceled.





The default location for the installation of the Bloomberg Terminal® software is automatically populated. You can change the installation destination here, but Bloomberg Terminal® software will always install to the **\blp** folder of your chosen destination. For example, if you proceed with the installation using the default installation path C:\ above, Bloomberg Terminal® software will be installed in **C:\blp**. Click on **Next** to proceed.

If you need to change the location, you can input the path manually or click on the **Change** button to open a dialog box and navigate to the desired path. Click on **OK** to return and then **Next** to proceed.

Browse For Folder		×
Select a folder in the list below, then click OK.		
C:\		
Local Disk (C:) DVD Drive (D:)		
Make New Folder	OK	Cancel

Note: If the installer detects an existing Bloomberg Terminal® software installation, it will automatically install to the same path and this step will not be shown.



🙂 Setu	ıp - Bloomberg Terminal		_		×
R	eady to Install				
W	e are now ready to begin installing or upgrading Bloomberg Ter	rminal on your w	orkstation.		
If or	you wish to exit the setup, please select Cancel now. Otherw upgrade process.	ise, select Insta	ll to perform the ir	nstallation	
C	:\blp				
		Back	Install	Canc	el

We are now ready to install the Bloomberg Terminal® software. Click on **Install** to proceed, or if you need to change any of the choices you have already made, click **Back** to return.

Important: You will NOT be able to cancel the installation after you hit Install.



Bloomberg Terminal® software is now being installed. The progress of the installation can be checked from the green progress bar.



Installation is now complete. After clicking **Finish**, you will be able to launch Bloomberg by double clicking the Bloomberg shortcut on your desktop.

III. Install the Bloomberg Serial Number

There are several ways to **install a Bloomberg Serial Number** other than the most basic ways described below. For details, please refer to the "**Bloomberg APOD Creation Documentation**" available at https://www.bloomberg.com/professional/support/documentation/

Installing a Serial Number (S/N)

After installing the software package, you will see the following screens:



- 1. Login Area for Username and Password.
- 2. If the terminal already has an active Serial Number it will appear in this area along with the software version.
- Advanced Options can be used by IT Technicians and users to access more options to help with creating a Serial Number or re-installing an existing Serial Number.

APOD Creation

How to Create a Serial Number(S/N) for Bloomberg Anywhere users

- 1. Launch the Bloomberg Professional Software.
- 2. Login with your Bloomberg Anywhere username and password.



- 3. If prompted, verify the fingerprint on your B-Unit.
- 4. Sync the B-Unit with the flashing screen.
- 5. Enter the B-Unit Code.





6. Terminal will relaunch and the user may be automatically logged in.



Quick Install for Bloomberg Anywhere users

Alternatively, under Advance Options, IT Technicians or users can also enter their Bloomberg username to automatically create a serial number for the terminal under the correct customer number. The terminal software will relaunch and the user will be able to login using their Username, Password and biometric authentication. This feature requires an active connection to a Bloomberg Router.



For 24 hour global customer support call +1 212 318 2000, +44 20 7330 7500, +65 6212 1000, +81 3 4565 8900 or press the HELP key twice on the Bloomberg Terminal®.

BCHG

How to re-install a Serial Number for Open Terminal users

BCHG is supported if:

- Open/ Bloomberg Professional terminal.
- Terminal is configured to connect over a Bloomberg Router (Private IP).
- Terminal is not currently connected (user's logged out, application is closed).
- The S/N of the terminal has not been re-installed more than 3 times over the last 30 days.
- Terminal must have been connected to the Bloomberg router over the last 2 weeks, otherwise the S/N will fall from the Bloomberg router list.

If BCHG attempt does not pass any of the security checks above, the system will either display an error message or generate a service ticket for Bloomberg Customer Support for assistance.

Auto BCHG with Login Name

Automatic BCHG can be performed by existing Open Terminal users.

1. Open Terminal users may login with username and password.





- 2.You will be given two options:
 - a. Reinstall S/N to install the last Open Terminal S/N that the user has logged in.
 - b. Manually enter a S/N to install a different Serial Number.



- 3. Enter contact details and reason for BCHG.
- 4. Click Submit, your serial number will be verified, software will relaunch and the user will be able to login.



Advanced Connection Options

Advanced Connection Options is available for IT technicians or users to install the Serial Number with other identifiers.



Verify with your serial number >>

This option can be used to automatically reinstall an Open Terminal serial number (BCHG) connecting over Bloomberg routers. For this option to work, ensure the terminal you are attempting to reinstall is not currently open in another computer.

Verify with your order number >>

This option can be used to install a new terminal by entering a Bloomberg order number.

Verify with your access key >>

You will be guided to this option by Bloomberg customer support whenever a terminal serial number needs to be manually installed or re-installed.

Contact Bloomberg to verify by phone >>

This option will provide you with the Bloomberg customer support phone numbers. Our support team will assist in installing or re-installing a Bloomberg terminal serial number.

Manual BCHG

You can also contact Bloomberg Customer Support to perform a Manual BCHG. Bloomberg Customer Support will provide an Access Key when you need to reinstall an Open Terminal manually.

1. Click on Advanced Options and select verify with your access key.

Bioomberg		1
Bloon	Advanced Connection OptionsX Serial Number Settings Adapter Info Nettools Diagnostics	
	A You do not have a Bloomberg serial number installed.	
Log in or s to complet	If you are a Bloomberg Anywhere subscriber, you can complete installation by verifying your login name.	
Login Nam	<pre>Kenter Login Name> Quick Install</pre>	
Password	Otherwise, choose one of the following to verify your account:	
assword	Verify with your serial number »	
	Verify with your order number »	
Login	Verify with your access key »	
	Contact Bloomberg to verify by phone »	
Contact		
Advance		
5/N Ver	Done	

2. Exchange User Key for Access Key.



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IV. Testing the Bloomberg Terminal® software

TOUR INSTALL

"TOUR INSTALL" allows you to run some standard functions to check whether the Bloomberg Terminal® software is working properly.

After launching the Bloomberg Terminal[®], the following window will be displayed. From the upper righthand corner of window, click on "Tour Install" from the triple bar \equiv (a.k.a. hamburger button).

RG: Login					- X	
					Connection Wiz	ard
					Tour Install	aru
Bloombe	erg				Run Diagnostic	s
ANTWHERE						
.ogin Name		Select Language Functions:	for Analytics and	Communication		
Password		✓ Enalish	Español	한국어		
assilora		日本語	Português	简体中文		
		Français	Italiano	Русский		
Login		Deutsch	繁體中文	Türkçe		
		To customize yo type LANG <go></go>	ur News language after login.	experience		
orgot Login Name		-,,				
Forgot Password?						
Contact Us						
Create a New L	ogin					
S/N	SID:	Version	Netid			
The BLOOMBERG TERMINAL ser distributed by affiliates as no Australia Pty Ltd); Bermuda (Singapore and the jurisdiction with global marketing and ope	vice and data products a ted: Argentina, China an Bloomberg Bermuda Lim s serviced by Bloomberg rational support and se	re owned and distributed by Bloomb d Japan (Bloomberg L.P.); Australia, ited); India (Bloomberg Data Servic y's Singapore office (Bloomberg Fina vice. BFLP and BLP believe the infor	erg Finance L.P.(BFLP) except in the New Zealand and certain jurisdicti es (India) Private Limited); Korea nce Singapore L.P.). Bloomberg L.F. mation herein came from reliable the of securities or composition:	he following jurisdictions where they ons in the Pacific islands (Bloomberg (Bloomberg Korea Limited); and P. (BLP) provides BFLP and its subsid sources, but do not guarantee its	are I iaries	

After logging in with "Tour Install", select your language.

guage in which you would like to continue this test.
行する言語を選択してください。
z la langue dans laquelle vous souhaitez faire le test
eine Sprache, in der Sie den Test fortsetzen möchten!
un idioma en que desearía seguir esta prueba.
idioma que deseja continuar este teste.
una lingua con la quale volete continuare questo test.
子的語言以進行此測試。
를 계속하고자 하는 언어를 선택하세요.
采用的语言。

After selecting the language, Terminal Test menu page will appear with 9 options.

	Terminal Test
The following series of tests ensure that the Bloc	mberg Professional terminal is installed and
functioning properly. Any functions required durin	ng the testing process will be run on the secondary
screen. Please select a test below to continue. Hi	t <menu> at any time to return to this screen.</menu>
Launch Test	Test Status
1) Software Update	Not Performed
2) Keyboard Test	Not Performed
3) PDF Download	Not Performed
4) Bloomberg Video/Audio	Not Performed
5) Bloomberg API	Not Performed
6) Bloomberg Smart Client	Not Performed
7) Web Access	Not Performed
8) Printing	Not Performed
9) Bloomberg Experience Score	Not Performed

TOUR INSTALL Menu Item Descriptions

- 1. Check Bloomberg Software versions.
- 2. Set your Keyboard type.
- 3. Check if PDF file is downloaded and displayed correctly.
- 4. Check if audio/video is functioning properly using VID function.
- 5. Check BBCOM/API DEMO is running properly and API data can be downloaded.
- 6. Check if Smart Client is functioning properly using APPS function.
- 7. Check Bloomberg web site can be displayed properly on Bloomberg screen.
- 8. Check if Bloomberg screen is printed out correctly.
- 9. Check your PC's performance capabilities and identify any possible bottlenecks.

V. Minimum File and Registry Rights for the Bloomberg Application

For minimum Windows file and registry rights required for running the Bloomberg Terminal® and receiving automatic updates, please access the "**Minimum File and Registry Rights**" document available at <u>https://www.bloomberg.com/professional/support/documentation/</u>