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Login Instructions for Free Trials

May 2022

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Login instructions on the Bloomberg Software

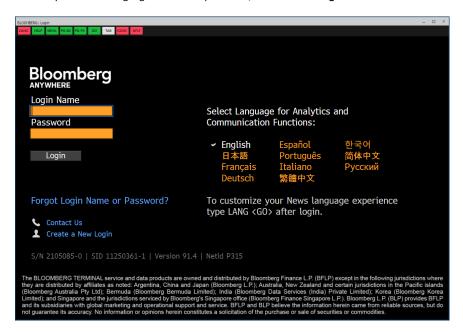
Steps:

1. On your desktop, double-click the green Bloomberg software icon.

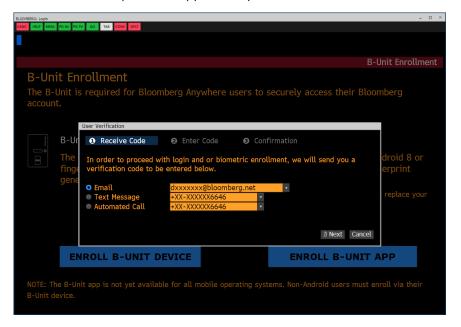


The Bloomberg login screen appears.

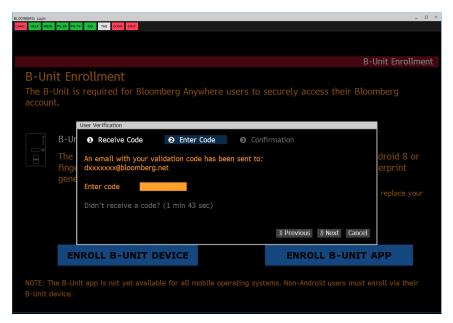
2. Enter your Bloomberg login name and password, then click the **Login** button.



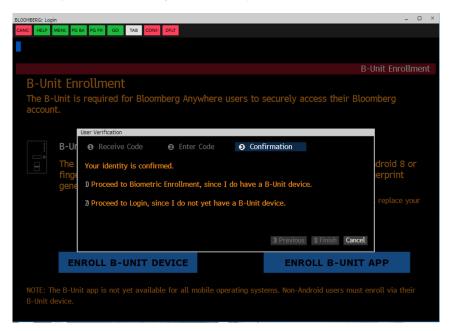
3. Select one of the options to verify your identity



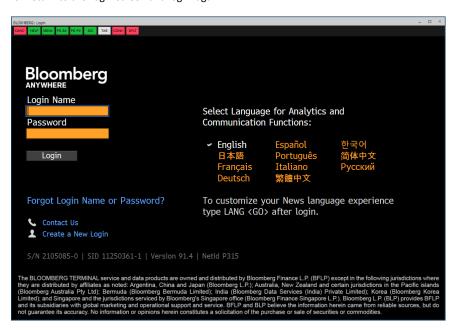
4. Enter the code that is sent to your selected method of verification



5. Select option 2 "Proceed to Login, since i do not yet have a B-Unit device."



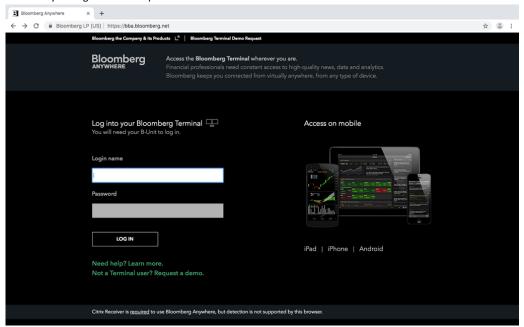
6. Return to the Login screen and log in again.



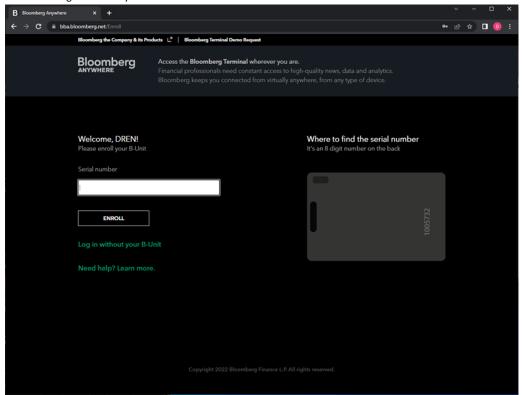
Login instructions on the Bloomberg Website with Citrix Workspace

Steps:

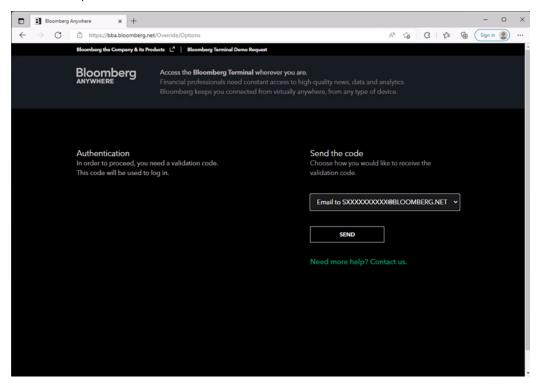
- 1. Go to bba.bloomberg.net
- 2. Enter your login name and password and click "LOG IN"



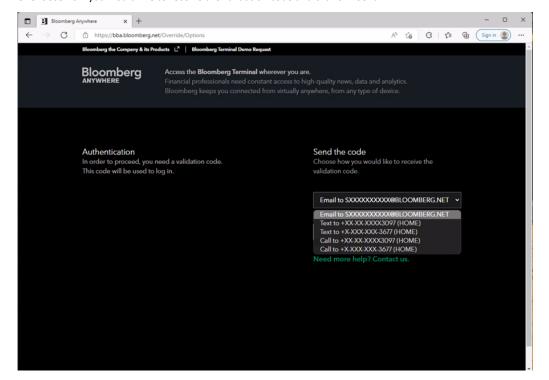
3. Select "Log in without your B-Unit"



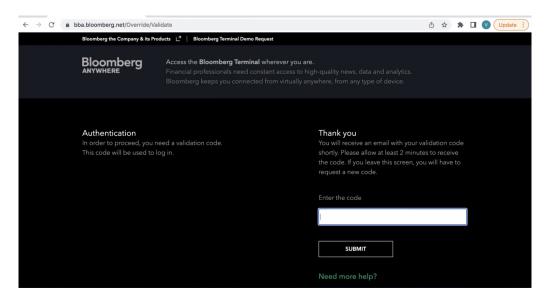
4. Click the drop down to select a different verification method



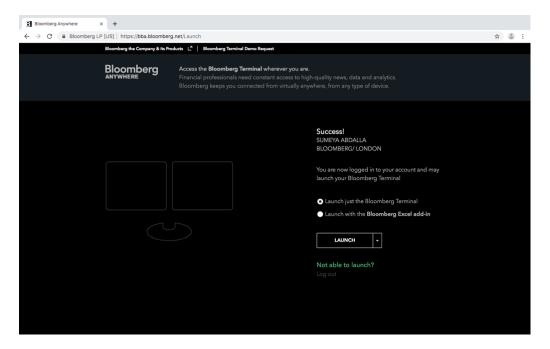
5. Choose how you would like to receive the validation code and click on "Send"



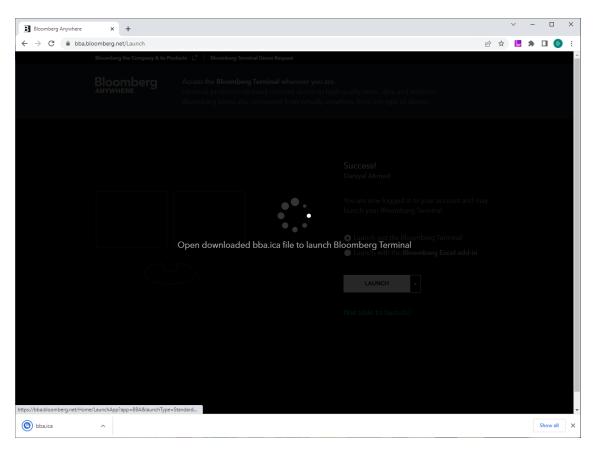
6. Enter the code that is sent to your selected method of verification



7. Click "Launch" to log in to Bloomberg with the Citrix workspace



8. Click the downloaded bba.ica file to launch the Terminal with Citrix



Alternatively click the drop down and select "Launch within the browser" to log in to Bloomberg without the Citrix workspace

Take the next step.

For additional information, press the <HELP> key twice on the Bloomberg Terminal®. bloomberg.com/professional

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